



## PERMITS for PIPELINE, BUNKER PITS & Other Associated Works (Procedure & Requirement)

M/S \_\_\_\_\_

### HFZA APPROVAL ON PIPELINE ROUTING

- Request letter from the Investor / Mechanical Consultant
- Appointment letter of Mechanical Consultant with valid HFZA Reg. Card
- Setting Layout Plan for Pipeline Routing (2 Sets)
- Receipt of Review Charges

### NOC FOR PIPELINE ROUTING

- Request letter from the Investor / Consultant
- Contract agreement copy between investor and consultant / contractor
- NOC letters to the concerned Govt. Authorities & Investors

### PIPELINE LAYING PERMIT

- Request Letter from the Investor / Consultant
- Appointment Letter of HFZA registered Contractor
- Receipt of Pipeline Corridor Annual Rental Charges
- Receipt of Bunkering Pit Right of Use Fee
- Receipt of Contractor Refundable Deposit
- Copy of valid Insurance Policies for Third Party Liability
- Cont. EHS Method of Statement (Stamped & Signed)
- Submit the obtained NOCs to HFZA Engg. Dept.
- Receipt of Document Review Charges

### TRIAL PITS

- NOC request letter from the Investor / Contractor
- Appointment Letter of HFZA registered Contractor
- Submit the obtained NOCs
- EHS Method Statement for Trial Pit
- Applicable Payment Receipt

### ROAD CUTTING / DIRECTIONAL DRILLING

- Request letter from Consultant
- Copy of valid Pipelaying Permit
- Contractor's U/T Letter for Road Cutting & Reinstatement Works
- Receipt of Road Cutting approval Fee
- Receipt of Road Cutting Refundable Deposit

### PIPELINE LAYING PERMIT RENEWAL

- Request Letter from Investor / Consultant
- Copy of Expired Pipelaying Permit
- As on date Site Progress Report (Duly stamped & signed by consultant)
- Receipt of Renewal Fee

### PIPELINE TESTING & WET COMMISSIONING

- Request Letter from consultant
- Valid 3<sup>rd</sup> Party Inspection Report for Pipeline
- Valid RT/UT Report for Pipeline
- Insurance Policies for Facilities & concerned Staffs in T&C
- EHS Method Statement with Risk Assessment
- Receipt of Applicable Fee
- MUC Inspection
- HFZA approval prior to the Backfilling

### PIPELINE COMPLETION CERTIFICATE

- Request Letter from the Consultant
- Copy of valid Pipe laying Permit
- Letter of Acceptance & U/T from investor for the work completion by the contractor
- As Built Drawing of P/Line from the facility to Bunkering Pit (1set of Hard copy & soft copy)
- Payment Clearance Certificate from Consultant and Contractor
- Receipt of previous payments/statements (Towards annual charges of pipeline)
- Valid RT/UT and Pressure Test Report for the pipeline (Certified by 3rd Party)
- Fit to Use Certificate from Contractor / Consultant
- Valid Fit to Use Certificate from 3rd Party (HFZA Regn)
- Receipt of BCC Issuance Fee

### OPERATION PERMIT / PROVISIONAL OPERATION PERMIT

- Investor's request letter
- Copy of valid Pipeline Completion Certificate
- Operation Manual (Stamped & Signed by Investor)
- EHS Method Statement (Stamped & Signed by Investor)
- Valid 3rd Party Inspection Report
- Valid Insurance for 3<sup>rd</sup> Party Liability
- Receipt of Applicable Fee

### OPERATION PERMIT / PROVISIONAL OPERATION PERMIT (RENEWAL)

- Renewal Request
- EHS Method of Statement & Operation Manuals if operation is changed
- Copy of Expired Operation Permit / Provisional Operation Permit
- Receipt of Applicable Fee
- Valid 3rd Party Inspection Report
- Valid Insurance for 3<sup>rd</sup> Party Liability